

## Financial Analyst Position (Aug. 2010)

Sending out to all those who might be in the job market or have friends in the job market. My understanding is that the salary range for this role is \$100 to \$115k and that they needed someone yesterday. Please forward to anyone who might be interested. Happy summer from Melissa!

**Position:** Financial Analyst

**Organization:** Department of Homeland Security Office of the Chief Financial Officer

Candidates for this position must have significant Federal financial and accounting experience, particularly in the areas of planning, executing, coordinating, and monitoring acquisition and Operations and Maintenance (O&M) efforts. The contractor will serve as a program management advisor participating in a large enterprise software acquisition and implementation effort and will be responsible for supporting a variety of financial planning initiatives. The contractor will provide direct support to the Program Management Office (PMO) by performing services that include, but are not limited to:

- supporting cost formulation and planning efforts over the entire life cycle of acquisition, implementation, support, O&M, and disposition
- cost modeling and analysis
- strategic planning and execution support of PMO initiatives including researching and recommending alternative strategies to ensure program efficiencies
- identifying and validating program costs (e.g. acquisition, support, O&M, transaction fees, licensing fees, service fees, etc.)
- financial forecasting
- providing reports, recommendations, and advisory services and assistance to the PMO
- supporting reviews or responses to external requests for information and audits (e.g. GAO, Congress, etc.) which involve financial management policy and procedure.
- Preparing briefs for Department leadership on program execution and providing recommendations to correct program variances or problem areas.

The following experience is required:

- Knowledge of financial policies, regulations and procedures.
- Ability to apply analytical and evaluative methods and techniques.
- Experience with financial elements of acquiring, implementing, and maintaining enterprise software solutions, particularly in a service provider environment with a corresponding understanding of payment methods, pay for service (accounting, support, transaction fees, O&M, etc.)
- Familiarity with Working Capital Funds (WCF) and other cost-sharing methodologies and sources.
- Direct experience with creating and maintaining software and services related Service Level Agreements (SLA), Memorandums of Understanding (MOU), and Memorandums of Agreement (MOA).
- Excellent oral and written communication skills.
- US Citizenship

The following experience is preferred:

- Technical and Functional knowledge and experience in managing implementation and operational maintenance support of enterprise financial, procurement and / or asset management systems for large organizations.
- Thorough understanding of federal financial management.
- Experience with DHS

Send resumes to: [Michael.Cooley@e3federalsolutions.com](mailto:Michael.Cooley@e3federalsolutions.com)