

DIGICON IT TECH JOB POSTINGS 06/30/10

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Application Support Specialist

Digicon Corporation, established in 1985, is a full-service Information Technology Integrator and Provider to both government and commercial customers. Digicon employs approximately 300 employees throughout the Washington metropolitan area, as well as several other major cities across the nation.

We are currently in search for an Application Support Specialist to work at our client site in Washington, DC. This is a full-time employee position with Digicon Corporation.

Position Description:

The candidate will provide a tier-two help desk support for a Digicon Federal client agency's use of desktop products including, but not limited to, the Microsoft Office Suite 2007, Adobe Acrobat 9 and Microsoft Windows Vista. Specific work performed under this requirement includes, but not limited to, the following:

- Provide tier-two help desk support to agency staff – working with the individuals or groups as necessary;
- As a proven expert in the use of the above mentioned products, the candidate will provide support to and help develop the skills sets of the helpdesk staff;
- Work with and contribute to the helpdesk knowledge base related to the applications you support for the benefit of helpdesk staff and the agency;
- Update agency issue tracking system to ensure an accurate record of the support services provided by the contractor;
- Participate in activities related to the standard configuration and usage of the Office Suite of products;
- Provide individual an in some cases classroom instruction in the use of application features;
- Prepare user documentation for desktop applications including (but not limited to) training materials, and computer tips, and a variety of media including Intranet updates;
- Support to client Computer Training Program, as requested by Program Administrator, to include, (but not limited to): classroom instruction in the use of application features; training materials in a variety of media including Intranet development, and computer tips;
- Participate in technical dialogues within the IT office to keep yourself informed of new initiatives, etc. that can have an impact on how you provide support;
- Participate in activities related to the standard configuration and usage of the Office Suite of products;
- Assist with testing of desktop application configuration changes to ensure compatibility with the client's environment;
- Participate in meetings and discussions with other client organization where your experience and knowledge contributes to more effective, more advanced, and/or more efficient use of the applications you support;
- Research and recommend changes to the client's use of desktop applications as new version are introduced.

This tier-two Application Support Specialist provided by Digicon to its Federal client shall possess senior level credentials and certification in the Microsoft Office Suite (2007) to effectively support the client's users and technical staff as described in more detail above. Additionally, the candidate shall possess extensive experience in working with Microsoft Office Suite (including 2007) – providing guidance to users of these products. Furthermore, the Application Support Specialist shall maintain current knowledge and skills in the use of standard desktop applications including (but not limited to) Word, Excel, PowerPoint, Outlook and Communicator.

Position Requirements:

5-7 years Office 2007 applications user support experience preferred.
Candidate must pass minimum 3 of 6 certification exams for MCAS.

All candidates must be authorized to work in the US for any employer and able to pass a background check. No relocation assistance is available. EOE M/F/D/V.

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Audio Visual Specialist (Senior)

Digicon Corporation, established in 1985, is a full-service Information Technology Integrator and Provider to both government and commercial customers. Digicon employs approximately 300 employees throughout the Washington metropolitan area, as well as several other major cities across the nation.

We are currently in search for an Audio Visual Specialist (Senior) to work at our client site in Washington, DC. This is a full-time employee position with Digicon Corporation.

Position Description:

The Audio-Visual Specialist will provide support in A/V. Issues and support will include but not be limited to, audio conferencing, videoconferencing, presentation and conference room technical setup, coordination and logistical support processes as specifically directed by the Contracting Officer Technical Representative ("COTR"). This position involves proactive and professional interaction with the customer and the candidate should have 7 to 10 years of experience using AV equipment: Mixers boards, Microphones, Media equipment and Video conferencing equipment (Polycom environment). Should be able to troubleshoot basic connectivity and hardware issues; integrate the use of laptops and projectors in a videoconference. Should be experienced in Microsoft Office applications in correlation with media presentations and presentation conference support. The candidate should have an overall understanding of the live program production process. The candidate should have In-depth "hands-on" knowledge of audio and video production tools such as cameras, switchers, routers and non-linear editing systems, etc. and the ability to correctly set up and diagnose problems with such equipment. Experience with Photoshop, Aftereffects, Pro-tools, Adobe Premier, Windows Media Encoder is preferred.

Position Requirements:

- 7 to 10 year's Audio-Visual experience supporting high visibility meetings
- Superior/excellent customer service in Federal Government work environment, communicate with senior staff personnel
- Ability to work with complex and changing requirements; solid troubleshooting methodologies
- Video Conferencing Technologies (Polycom Environment)
- Microsoft Office Applications proficiency

Education/Training/Certifications Required

- Bachelor's degree in Computer Science or other related discipline or equivalent experience on the job training serving as a site administrator
- Helpful certifications or the ability to obtain
- Polycom CVE
- Network +
- Avaya Site Administration (ASA) cert

All candidates must be authorized to work in the US for any employer and able to pass a background check. No relocation assistance is available. EOE M/F/D/V.

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<https://tbe.taleo.net/NA6/ats/careers/requisition.jsp?org=DI G I CON&cws=1&rid=28>

Business Development, Health Sciences

Digicon Corporation, established in 1985, is a full-service Information Technology Integrator and Solutions Provider to both government and commercial customers. Digicon employs approximately 300 employees throughout the Washington metropolitan area, as well as several other major cities across the nation.

We are currently in search for a Health Sciences Business Developer to work at our Corporate office in Rockville, MD. This is a full-time employee position with Digicon Corporation.

Position Description:

This position is responsible for developing new business for IT services in the Federal healthcare sector, hospitals and other providers of care in the commercial sector. The ideal candidate will have proven experience selling into the Federal government and healthcare providers with an understanding of market trends and emerging technologies in the industry. Areas of responsibilities include, but may not be limited to:

- Identifies, qualifies and closes sales opportunities leveraging a track record of selling IT consultative and value-added solutions to the Federal government, military and commercial healthcare organizations.

- Develops and delivers on sales targets in line with business growth objectives.

- Develops lead generation strategies and business plans to generate new business accounts, win contracts and further penetrate existing accounts.

- Develops a sales strategy and builds a sales pipeline and provides regular monitoring and reporting of activities to executive leadership.

- Assesses healthcare and technological trends to identify effective solutions for the company to offer.

- Conducts sales presentations, supports industry events, client consultations, and participates in the development of proposals.

- Maintains an on-going partnership with clients assessing and providing solutions to meet their needs.

- Ensures an understanding of the operational areas, services and processes of the organization to maximize his/her effectiveness in performing responsibilities.

- Supports new client start-up activities ensuring a smooth hand-off to the operations/delivery team.

Position Requirements:

- 5 to 10 years of proven experience in health IT sales.

- Possesses established client relationships with key federal healthcare decision makers in organizations such as HHS, VA, CMS, and NIH.

- History of achieving and exceeding sales quota targets.

- Excellent interpersonal skills including self motivation, enthusiasm and sense of urgency.

- Bachelor's Degree in a related field.

- This position requires a broad understanding of the life-cycle of the pursuit of new business opportunities, from the identification of the opportunity, through the development of a team, to the submission of a proposal, and ultimately through the award of an opportunity and the start-up of a new effort.

All candidates must be authorized to work in the US for any employer and able to pass a background check. No relocation assistance is available. EOE M/F/D/V.

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<https://tbe.taleo.net/NA6/ats/careers/requisition.jsp?org=DI+GICON&cws=1&rid=104>

Chief Financial Officer, Vice President

Digicon Corporation, established in 1985, is a full-service Information Technology Integrator and Solutions Provider to both government and commercial customers. Digicon employs approximately 300 employees throughout the Washington metropolitan area, as well as several other major cities across the nation.

We are currently in search for a Chief Financial Officer (CFO) to work at our Corporate office in Rockville, MD. This is a full-time employee position with Digicon Corporation.

Position Description:

The CFO is responsible for directing the fiscal functions of the corporation in accordance with generally accepted accounting principles issued by the Financial Accounting Standards Board, the Securities and Exchange Commission, DCAA, and other regulatory and advisory organizations.

- Plan, develop, organize, implement, direct and evaluate the organization's fiscal function and performance.

- Act as strategic partner to evaluate and advise on the impact of long range planning, introduction of new programs/strategies/solutions and regulatory action.

- Directs the preparation of all financial reports, including income statements, balance sheets, reports to shareholders, tax returns and reports for government regulatory agencies, including billing accounts payable and payroll.

- Oversees budget preparation and internal audit functions. Meets regularly with department heads to keep informed and to offer direction. Continual improvement of the budgeting process through education of department managers on financial issues impacting their budgets.

- Optimize the handling of bank and deposit relationships and initiate appropriate strategies to enhance cash position.

- Develop a reliable cash flow projection process and reporting mechanism which includes minimum cash threshold to meet operating needs.

- Enhance and/or develop, implement and enforce policies and procedures of the organization by way of systems that will improve the overall operation and effectiveness of the corporation.

- Provide strategic and technical financial input and leadership on decision making issues affecting the organization.

- Oversees accounting department. Evaluation of the accounting department structure and team plan for continual improvement of the efficiency and effectiveness of the group as well as providing individuals with professional and personal growth with emphasis on opportunities (where possible) of individuals.

- Manages subordinate supervisor(s) who supervise employee(s); is responsible for the overall direction, coordination and evaluation of these units. Carries out supervisory responsibilities in accordance with the organization's policies and applicable laws. Responsibilities include interviewing, hiring and training employees; planning, assigning and directing work; appraising performance; rewarding and disciplining employees; addressing complaints and resolving problems.

Position Requirements:

The qualified candidate must be an experienced leader and financial executive with appropriate industry experience, preferably in government contracting; an energetic, forward-thinking and creative individual with high ethical standards and an appropriate professional image; a strategic visionary with sound technical skills, analytical ability, good judgment and strong operational focus; a well organized and self-directed individual who is "politically savvy" and a team player; an intelligent and articulate individual who can relate to people at all levels of an organization and possesses excellent communication skills; a good educator who is trustworthy and willing to share information and serve as a mentor; an excellent negotiator who is experienced in contracts; and a decisive individual who possesses a "big picture" perspective and is well versed in systems.

The qualified candidate will have proven expertise in GAAP, FAR, CAS, and Deltek accounting systems. Masters degree (MA) or equivalent; or ten to fifteen years related experience and/or training; or equivalent

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combination of education and experience. CPA is required.

All candidates must be authorized to work in the US for any employer and able to pass a background check. No relocation assistance is available. EOE M/F/D/V.

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Computer Security System Specialist

Digicon Corporation, established in 1985, is a full-service Information Technology Integrator and Solutions Provider to both government and commercial customers. Digicon employs approximately 300 employees throughout the Washington metropolitan area, as well as several other major cities across the nation.

We are currently in search for a Computer Security System Specialist to work in our Herndon, VA office and our surrounding client sites. This is a full-time employee position with Digicon Corporation.

Position Description:

This position will work under the direction of the Director of Enterprise IT Services and in support of Federal clients Information Systems Security Officer (ISSO) focusing on the certification and accreditation (C&A) activities. The candidate should have proven experience in conducting certification and accreditation (C&A) activities to include, but not limited to:

- Work with system/application owners, developers, and other appropriate staff to do and document data/system/application data categorization using NIST SP 800-60
- Work with system/application owners, developers, and other appropriate staff to conduct and document periodic security assessments using NIST SP 800-53 controls and NIST SP 800-53A methodology
- Work with system/application owners, developers, and other appropriate staff to conduct and document periodic risk assessments
- Work with system/application owners, developers, and other appropriate staff to develop and document security plans
- Work with system/application owners, developers, and other appropriate staff to conduct plan, test, and document security test and evaluations (ST&Es)
- Work with system/application owners, developers, and other appropriate staff to develop contingency/disaster recovery plans and assist in the coordination of the contingency/disaster recovery plan tests
- Work with system/application owners, developers, and other appropriate staff to document Plan of Action and Milestones (POA&M) items and monitor and document POA&M progress
- Advise and work with system/application owners, developers, and other appropriate staff to insure new and existing systems/applications incorporate the appropriate security controls based on the system/application's impact level as determined by the data categorization
- Track and adhere to deadlines
- Use the DOJ CSAM tool
- Develop and maintain all C&A documentation
- Other miscellaneous security related tasks

Position Requirements:

- Analyst should have 3-5 years of IT experience, with 1-3 years of Information Security experience
- Candidate should have expertise in NIST SP 800-series security documentation; gap analysis and policy creation; ST&E experience; and technical writing experience
- Experience with DOJ CSAM tool
- Hands-on expertise in the use of NMAP; FSO gold discs project; SharePoint; and McAfee Foundstone is desired
- High consideration would be given to candidate with FAA/DOT experience, USDA, and GSA
- Vulnerability and penetration testing experience is highly desired
- Bachelor's degree desirable but not required
- CISSP/CISA/CAP (any or all) certification a plus but not required

Ability to communicate clearly and effectively, both orally and in writing, with both technical and non-

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technical people

Ability to organize and plan effectively

Ability to analyze information and determine its applicability to the situation/question

Ability to complete assignments in a timely fashion

Experience conducting C&A's

Data categorization

Security assessments

System security plans

Risk assessments

ST&E plan, testing, and report

Developing and monitoring POA&M's

Developing and testing contingency plans

Knowledge of security assessment practices

Ability to be flexible and adapt to ever changing requirements

Understand the NIST requirements for the C&A process and use those requirements in the development of C&As

Must know IT concepts and be able to understand, interpret, apply, and evaluate/assess the implementation of security policies/regulations/NIST SP and FIPS requirements

Must be able to secure and maintain a Public Trust background investigation; Active clearance is a plus but not required

Candidates must be authorized to work for any employer in the U.S. and be able to pass a background investigation. No relocation assistance is available. EOE M/F/D/V.

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Database/Web Programmer

Digicon Corporation, established in 1985, is a full-service Information Technology Integrator and Solutions Provider to both government and commercial customers. Digicon employs approximately 300 employees throughout the Washington metropolitan area, as well as several other major cities across the nation.

We are currently in search for a versatile database and web programmer to support our client at the National Institutes of Health in Bethesda, MD. This is a full-time employee position with Digicon Corporation.

Position Description:

Support web and database activities internal to a specific Institute with NIH, including the development of Human Resource and Travel Tracking databases and various internal web initiatives. Duties would include: Oracle and MS Access database programming and administrator duties, including, but not limited to: programming the database to use drop down menus to select and sort data, allowing for cut-off dates and support data purge capabilities, developing and running user friendly reports that display a variety of data stored in the database, setting up automated notifications when actions are selected in the database, and working with the client team to establish role based security in the system. Programming and maintenance for additional Access databases will also be required. Additionally, there are several internal web development and maintenance efforts that the candidate would be required to support using Java web technologies.

Position Requirements:

Candidates should be experienced with the following technologies:

Oracle 10 and newer database programming and support

- Table, view and query creation and maintenance, including triggers and sequences
- Design compatibility with access and Java including ODBC and JDBC
- SQL with SQL Plus extensions
- Stored procedures

Microsoft Access

- VB Programming
- ODBC connections to Oracle

Web Programming

- JSP, Javascript, EJB, SOAP, Netbeans or other development GUI

General Windows and Unix scripting support may also be required, so basic knowledge of Unix scripting including sed, awk, and grep, as well as basic desktop troubleshooting knowledge would be a plus.

Bachelors degree in Computer Science or related field. 2 or more years of experience in database and web programming. Experience in Oracle and MS Access database programming and Java technologies. Experience working on Windows and Solaris computer platforms. Preferred experience with XML, JSP, EJB, VB, and SOAP. Knowledge of SQL scripting, stored procedures, ODBC/JDBC.

All candidates must be authorized to work in the US for any employer and able to pass a background check. No relocation assistance is available. EOE M/F/D/V.

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Hardware/Software Inside Sales Representative

Digicon Corporation, established in 1985, is a full-service Information Technology Integrator and Solutions Provider to both government and commercial customers. Digicon employs approximately 300 employees throughout the Washington metropolitan area, as well as several other major cities across the nation.

We are currently in search for a Hardware/Software Inside Sales Representative to work at our Corporate office in Rockville, MD. This is a full-time employee position with Digicon Corporation.

Position Description:

Interact with customers on a daily basis via phone and in person. Ability to prospect by cold calling and other sales activities to generate leads. Generate hardware, software, and services quotes via various government hardware contracts. Negotiate best pricing from vendors. Coordinate building of customer orders, including installations.

Position Requirements:

- Knowledge of information technology hardware, and software market.

- Two years of inside sales experience in hardware and software.

- Knowledge of Cisco hardware, software and SMARTnet.

- Experience with quoting packages.

- Excellent verbal and written skills.

- Must have exceptional organizational and telephone skills and be detail-oriented.

- Knowledge of Juniper Networks Hardware and software is a plus.

- Knowledge of QuoteWerks is a plus.

- BS in business development or computer science. Cisco Sales Expert training is preferred, but not required.

All candidates must be authorized to work in the US for any employer and able to pass a background check. No relocation assistance is available. EOE M/F/D/V.

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IT Director/Manager

Digicon Corporation, established in 1985, is a full-service Information Technology Integrator and Provider to both government and commercial customers. Digicon employs approximately 300 employees throughout the Washington metropolitan area, as well as several other major cities across the nation.

We are currently in search for an IT Director/Manager to work at our client site in Baltimore, MD. This is a full-time employee position with Digicon Corporation.

Position Description:

The IT Director is responsible for executing a strategic plan regarding information technology needs, information systems integration, IT business operations, risk analyses and security, applications development, database management, user and system support, and related operations. In addition, the position requires the following responsibilities:

Establishes, plans, and administers the overall policies and goals for the information technology department and manage IT Department staff.

Position Requirements:

Knowledge of principles and practices of project management

Knowledge of modeling approaches, methodologies, tools, and techniques

Experience managing multiple technical projects simultaneously

Ability to analyze the cost of systems installation and maintenance to make recommendations

Ability to prepare forms, documents, specifications, instructions and procedures

Direct the development and implementation of major projects and coordinate and integrate the activities of consultants and City personnel

Maintain status (e.g., scope, schedule, cost and customer satisfaction) on IT projects.

Prepare a variety of documents to provide written record of business process and instructions in system usage

Ability to establish and maintain effective relationships with associates and computer users

Strong conflict resolution and mentoring ability

Excellent personal and organizational skills

Clear and easily understood verbal and written communication skills

All candidates must be authorized to work in the US for any employer and able to pass a background check.

No relocation assistance is available. EOE M/F/D/V

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Linux Administrator - NIH/NHGRI

Digicon Corporation, established in 1985, is a full-service Information Technology Integrator and Solutions Provider to both government and commercial customers. Digicon employs approximately 300 employees throughout the Washington metropolitan area, as well as several other major cities across the nation.

We are currently in search for two (2) Linux Administrators to work at the National Institutes of Health/National Human Genome Research Institute (NIH/NHGRI) in Bethesda, MD. This is a full-time employee position with Digicon Corporation.

Position Description:

General administrative tasks, server installations, software and hardware installations, system upgrades/migrations, system updates, software and hardware troubleshooting, general user requests, product recommendations, etc. Responsible for maintaining system documentation. Participation in a 24X7 pager rotation is required.

Position Requirements:

Requires 3 to 5 year's HANDS-ON experience in the following: RedHat/CentOS Linux: Administration, Installations, Upgrades and Patches, and Perl/Python. Excellent user interface a must. Excellent verbal and written communication skills a must.

All candidates must be authorized to work in the US for any employer and able to pass a background check. No relocation assistance is available. EOE M/F/D/V.

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Network Administrator

Digicon Corporation, established in 1985, is a full-service Information Technology Integrator and Solutions Provider to both government and commercial customers. Digicon employs approximately 300 employees throughout the Washington metropolitan area, as well as several other major cities across the nation.

We are currently in search for a Network Administrator to work at our client site in Washington, D.C. This is a full-time employee position with Digicon Corporation.

Position Description:

The position is onsite at a government facility in downtown Washington, D.C. providing support and maintenance to a medium-size enterprise-wide Microsoft Windows/CISCO infrastructure. Environment includes CISCO routers, switches and hubs; Windows Servers and Desktop Computers, DELL Laptops, Active Directory, Exchange/Outlook email, and Windows Terminal Server. Candidate will provide general network administration and Tier 2 Help Desk support.

Responsibilities:

- Manage user accounts and access to network resources
- Reset password and access permissions on demand
- Support desk-side technicians in equipment installations, moves, adds & changes
- Manage user email distribution lists
- Manage network print queues, troubleshooting and resolving queue problems
- Update printer drivers installed on servers as required
- Manage general Multifunction Device (MFD) operations
- Manage release of email quarantined because of suspected security issues
- Support Terminal Server and Virtual PC
- Miscellaneous desktop/ network operations related tasks.

Position Requirements:

- Knowledge of Windows Server 2003/2008, Active Directory, Windows XP and Vista
- Knowledge of Windows Terminal Server 2003/2008
- Experience with Symantec or similar security software
- Basic knowledge of networking, including TCP/IP, switching and routing concepts, network printers, network devices, configuration and topology
- Work experience in Tier 2 Help Desk Support using an automated system like FootPrint, Remedy or Heat
- Strong customer service skills and attitude
- Ability to work in a fast paced team environment with minimal direction
- 2 - 4 years experience in network administration support in a similar complex environment
- Excellent problem-solving/root cause analysis skills
- Collaborate with senior staff and client to resolve complex problems
- Bachelor's Degree in Computer Science or related field preferred
- Microsoft certifications a plus.

All candidates must be authorized to work in the US for any employer and able to pass a background check. No relocation assistance is available. EOE M/F/D/V.

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Network Engineer

Digicon Corporation, established in 1985, is a full-service Information Technology Integrator and Solutions Provider to both government and commercial customers. Digicon employs approximately 300 employees throughout the Washington metropolitan area, as well as several other major cities across the nation.

We are currently in search for a Network Engineer to work at our client site in Washington, D.C. This is a full-time employee position with Digicon Corporation.

Position Description:

The candidate's primary responsibilities will be monitoring equipment, servers, applications, and remediating discovered problems; applying maintenance updates, and patches to applications, operating systems and hardware; and assisting in the resolution of network support issues. The candidate will provide support and maintenance to a medium-size enterprise wide Microsoft Windows/CISCO infrastructure for a Digicon Federal client agency located in Washington, D.C. Environment includes CISCO routers and switches, Windows Servers, Microsoft SQL Databases, HP Blade Servers, VMware vSphere 4.0, Dell Servers, Active Directory, Exchange/Outlook email, EMC Storage. Specific work performed under this requirement includes, but is not limited to, the following:

- Monitor server performance, storage, hardware
- Open RMA request or tech support calls with vendors
- Produce reports on system availability, performance, capacity
- Produce reports on user accounts, permissions, space used, account activity
- Monitoring application health and facilitating application issue resolution
- Develop work plans, test plans for system upgrades and maintenance and implementing such plans
- Tracking and updating system updates and maintenance in configuration management system
- Miscellaneous network operations related tasks.

Position Requirements:

- Knowledge of Windows Server 2003/2008, Active Directory, Windows XP and Vista
- Knowledge of Virtualization such as VMware, ESX Server, vSphere, Hyper V
- Knowledge of server hardware and blade servers
- Knowledge of networking, including TCP/IP, switching and routing concepts, network printers, network devices, configuration and topology
- Work experience in Tier 2 Help Desk Support using an automated system like FootPrints, Remedy or Heat
- Strong customer service skills and attitude
- Ability to work in a fast paced team environment with minimal direction
- 2 – 4 years experience in network administration support in a similarly complex environment
- Excellent problem-solving/root cause analysis skills
- Collaborate with senior staff and client to resolve complex problems
- Bachelors Degree in Computer Science or related field preferred
- Microsoft certification a plus
- VMware certification a plus.

All candidates must be authorized to work in the US for any employer and able to pass a background check. No relocation assistance is available. EOE M/F/D/V.

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Operations Technical Support Analyst

Digicon Corporation, established in 1985, is a full-service Information Technology Integrator and Provider to both government and commercial customers. Digicon employs approximately 300 employees throughout the Washington metropolitan area, as well as several other major cities across the nation.

We are currently in search for an Operations Technical Support Analyst to work at our client site in Washington, DC. This is a full-time employee position with Digicon Corporation.

Position Description:

The candidate shall provide desktop support for the Commission's Washington, DC office. This work shall include, but not be limited to, taking calls from users, providing technical advice, performing problem analysis/detection/resolution, and providing general system and software user support. The typical users supported by the Customer Support Centers (CSC) operate in the MS Windows Vista operating environment with MS Office 2007. Software in use is primarily COTS packages such as: MS Office, MS Outlook and Internet Explorer. The candidate shall also support CFTC specific systems, which have been primarily developed using COTS (i.e., PowerBuilder / .Net) software. Repair of PCs and peripheral equipment and maintenance of software; Tracking and documentation of all reported problems and service requests; Follow up with a weekly survey of customers (e.g., telephone, email, web-based and/or paper-based surveys);

Troubleshooting/correcting user problems with hardware and software;

Installation of new equipment and preparation of old equipment for surplus;

Analysis of trouble calls, which includes determination of trends and developing proactive solutions to preclude proliferation of the problem trend; Physical inventory IT asset management;

Installation/configuration of hardware and software to include desktop computers, monitors, scanners, printers, and laptops;

Development of Standard Operating Procedures (SOPs);

Assistance in the development of standardized reports and reporting procedures;

Conduct of feasibility studies and needs analyses of new hardware and software;

Coordinate with the Washington, DC Customer Support Center Manager and other OITS support teams to provide improved communication and service to OITS customers.

Position Requirements:

5 years experience.

All candidates must be authorized to work in the US for any employer and able to pass a background check. No relocation assistance is available. EOE M/F/D/V.

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Senior .NET Application Developer

Digicon Corporation, established in 1985, is a full-service Information Technology Integrator and Solutions Provider to both government and commercial customers. Digicon employs approximately 300 employees throughout the Washington metropolitan area, as well as several other major cities across the nation.

We are currently in search for a Senior .NET Application Developer to work at our client site in Peachtree City, GA (Atlanta area). This is a full-time employee position with Digicon Corporation.

Position Description:

Provides direct support for all developmental phases of application programming and planning. Assists with testing to support the project system life-cycle as requested. Utilizes methodologies, modeling, estimating techniques, tools, applications, systems, software, and databases at senior levels to perform assigned tasks. Ensures compliance with the standards and organization requirements relative to specific assignments. Provides design, coding, testing, debugging and software refinement to produce working applications. Provides software product unit testing, and refinement, and supports integration testing into the finished product. Optimizes the application for operation on and interaction with client's IT infrastructure. May provide support for any or all system life-cycle phases for final product.

Position Requirements:

4 years experience developing and coding Object Oriented, 3/4 Tier, enterprise applications in a MS Windows Server, Visual Basic.Net, C#, ASP.Net and MSSQL Server environment. The Senior Application Developer must be proficient in the use of Object Oriented coding techniques in Visual Basic.net, ASP.net, using ADO, and writing MS-SQL stored procedures. A Working knowledge of SQL Reporting Services, VBScript, and XML, is desired. Microsoft Certified Applications Developer (MCAD) or Microsoft Certified Solution Developer (MCSD) would be a plus.

A Bachelor's Degree in Computer Science, Information Systems, Engineering, Business, or other related discipline or equivalent experience. 6 years general software development and support experience, three of which must be specialized, to include enterprise application programming with large-scale data base management systems, and demonstrated ability to develop complex software systems to satisfy design objectives.

The position requires a self-motivated individual, who communicates and gets along well with other team members. The individual must meet deliverables deadlines with minimal supervision, but take direction well when it is given. Experience working on Military projects is a plus.

All candidates must be authorized to work in the US for any employer and able to qualify for a Secret Security Clearance. No relocation assistance is available. EOE M/F/D/V.

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Senior Linux Administrator – NIH/NHGRI

Digicon Corporation, established in 1985, is a full-service Information Technology Integrator and Solutions Provider to both government and commercial customers. Digicon employs approximately 300 employees throughout the Washington metropolitan area, as well as several other major cities across the nation.

We are currently in search for a Senior Linux Administrator to work at our client site in Bethesda, MD. The work will be done at the National Institutes of Health (NIH) Campus, and specifically for the National Human Genome Research Institute (NHGRI). This is a full-time employee position with Digicon Corporation.

DIGICON IT TECH JOB POSTINGS 06/30/10

Position Description:

Work with a programming team and other Linux Administrators in support of Bioinformatics projects at the National Human Genome Research Institute (NHGRI), an Institute within the National Institutes of Health (NIH).

General administrative tasks, server installations, software and hardware installations, system upgrades/migrations, system updates, software and hardware troubleshooting, general user requests, product recommendations, etc. Responsible for maintaining system documentation. Occasional after-hours support may be required.

Position Requirements:

Requires 3 to 5 years HANDS-ON experience in the following: RedHat/CentOS Linux, Administration, Installations, Upgrades and Patches. Strong Perl/Python skills. Excellent user interface a must. Excellent verbal and written communication skills a must; must speak fluent English. Bachelor's Degree in Computer Science or related field preferred. High Performance Clusters (HPC), Bioinformatics support, Apache, cfengine, NetApp experience desired.

All candidates must be authorized to work in the US for any employer and able to pass a background check. No relocation assistance is available. EOE M/F/D/V.

DIGICON IT TECH JOB POSTINGS 06/30/10

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SharePoint Developer

Digicon Corporation, established in 1985, is a full-service Information Technology Integrator and Provider to both government and commercial customers. Digicon employs approximately 300 employees throughout the Washington metropolitan area, as well as several other major cities across the nation.

We are currently in search for a SharePoint Developer to work at our client site in Herndon, VA. This is a full-time employee position with Digicon Corporation.

Position Description:

Responsible for the day-to-day operational support of our internal SharePoint system. This position will work closely with customer IT management groups to design, develop, deploy, and administer the company's web-based SharePoint environment.

Responsible for administration and support of Microsoft SharePoint Services 3.0 and Office SharePoint Server 2007.

Design, implement, and maintain SharePoint-based solutions.

Develop and maintain documentation pertaining to standards, procedures and techniques for administration, change management, and problem resolution.

Collaborate with Infrastructure and DBA groups on backup/recovery operations and disaster recovery testing.

Advise and train IT Service Desk personnel.

Configure, tune, and troubleshoot enterprise SharePoint and Search server.

Support the SharePoint development teams.

Must define configuration management processes for MOSS and WSS.

5+ years experience with Microsoft SharePoint / MOSS.

5+ years experience with Windows/Intel server tuning, optimization and capacity planning

7+ years experience of Windows (2003 and 2000) system administration.

Position Requirements:

Excellent conceptual and analytical skills

Excellent verbal and written communication skills

Able to produce technical documentation and network architecture diagrams

Ability to work on a team or independently in a fast paced dynamic environment

Willing to write detailed documentation and adhere to corporate standards/change management policies

Able to work on large, remote project teams

All candidates must be authorized to work in the US for any employer and able to pass a background check. No relocation assistance is available. EOE M/F/D/V.

DIGICON IT TECH JOB POSTINGS 06/30/10

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Sr. Application Developer

Digicon Corporation, established in 1985, is a full-service Information Technology Integrator and Provider to both government and commercial customers. Digicon employs approximately 300 employees throughout the Washington metropolitan area, as well as several other major cities across the nation.

We are currently in search for a Sr. Application Developer to work at our client site in Baltimore, MD. This is a full-time employee position with Digicon Corporation.

Position Description:

- Understanding of SDLC – Software Development Life Cycle
- Requirements Analysis – Use Case analysis, Stakeholder interviews, Requirement Specification SQL Server 2005 Administration Security configuration, database design, stored procedure/trigger development, SSIS (DTS) development, T-SQL, understanding of SQL Server 2005 Architecture
- IIS 5.0 and 6.0 Administration Security configuration, virtual directory configuration, NTFS security configuration, understanding of IIS 5.0 and 6.0 Architecture
- ASP.NET development using VB.NET user controls, web forms design, Object Oriented Programming, javascript, HTML, ASP.NET page life cycle understanding, Datagrid, Web Controls, VBScript
- Cascading Style Sheets
- Understanding of integration between Active Directory, Integrated Security, Impersonation, Windows Security, SQL Server, IIS 5.0/6.0 and ASP.NET applications for seamless interaction between Windows Network resources
- Microsoft Office 2003, Visio, Enterprise Manager, SQL Profiler, SQL Analyzer, Visual Studio 2003, 2005, and 2008, Visual SourceSafe 6.0

Position Requirements:

ASP, ASP.NET; VB.NET

Minimum of 4 years experience in ASP.NET development

All candidates must be authorized to work in the US for any employer and able to pass a background check. No relocation assistance is available. EOE M/F/D/V.